

**Job title**

Graphic Designer

Direct report

Communication Team / The board of trustees.

Role summary

The role supports the Communication team in creating informative and engaging assets for our website, newsletter and social media.

We would like the volunteer to help with:

- Flyer, poster, presentation, brochure, or impact statement
- Image templates for sharing content on social media
- Infographics: transforming our content into impact visuals
- Web-ready images for us to use on our website and social media

Person specification

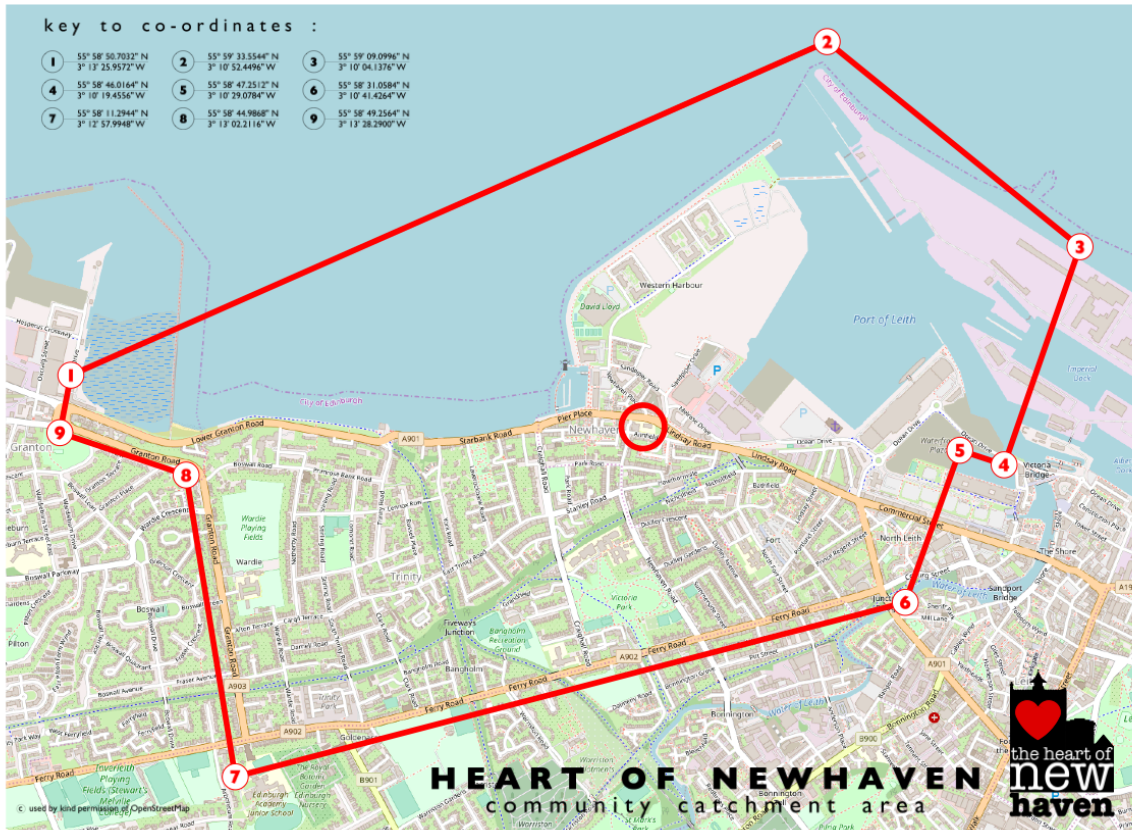
We are looking for someone with print and digital graphic design skills who can interpret our message with flair at the same time as respecting our image.

Essential:

- Creative approach with passion for design,
- Experience of preparing materials for print, web, social media and newsletter,

Desirable:

- Knowledge of the voluntary sector.
- Lives in the area of benefit, see map.



The volunteer should also have/be:

- Accuracy and attention to detail
- Ability to quickly understand the needs of our team
- Can ask key questions to enable us to clarify requirements
- Understands the resource constraints of a small charity and is able to work with these.
- Open to feedback

Time commitment and location

- Working from home, up to 4h per week.

Contact

Please contact volunteer@heartofnewhaven.co.uk for more details