



BACKGROUND

The Heart of Newhaven Community SCIO charity number SC049919 was formed to take forward the Community Asset Transfer(CAT) of Victoria Primary School, Newhaven, Edinburgh, on behalf of the community. Our CAT application was successful and we have applied to the Scottish Land Fund (SLF) for the agreed purchase costs.

We want to purchase the entire school site including all the buildings and create a heart for the community. The Coronavirus pandemic has shown us just how important it is to have strong communities where people can build relationships across all generations, support each other, and reach out to those who feel isolated. We aim to be one of Scotland's first dedicated inter-generational centres.

OUR VISION

Our vibrant, age-friendly centre will encourage, develop and deliver inclusive activities which seek to promote and improve wellbeing. The centre hopes to create opportunities for people of all ages and walks of life to come together, learning from and supporting each other, and experiencing, sharing and exchanging culture and heritage, skills, expertise and enterprise in an accessible and welcoming environment.

Our themes of culture and heritage, learning and enterprise supporting an improvement in wellbeing, in particular loneliness and isolation, are linked by a common thread of intergenerational practice. Our inspiring partners, who include the History of Education Centre, Mens Shed and Pilmeny Development Project, have all agreed in principle to work in collaboration to maximise the collective difference we can make in meeting the needs of the community.

OUR PROGRESS

We have over 200 members and around 800 supporters who receive our monthly newsletter.

OUR NEEDS

Heart of Newhaven Community is a young organisation formed specifically to acquire Victoria Primary School for the community. Our Board is currently made up of nine trustees, all volunteers and from a range of backgrounds. In order to take the organisation forward, the board wishes to appoint three new trustees.

TRUSTEE SPECIFICATION

Our Trustees will uphold and represent our purpose, vision, values and mission in a personal and professional capacity. We are keen to receive applications from trustees with a professional background and experience in business or facilities' management. Flexibility and a willingness to learn new skills would be welcome.

We are particularly keen to appoint individuals living in our area of benefit. See:

<https://heartofnewhaven.co.uk/>

We are committed to increasing the diversity of our Board and warmly encourage applications from under-represented groups including BAME candidates or those with disabilities.

These posts are not remunerated.

TRUSTEE RESPONSIBILITIES

- Accountable for the overall strategic leadership and direction of HoNC
- Overseeing the affairs of HoNC through efficient, effective and accountable governance
- Ensuring the organisation is professionally run, manages risk, operates strict financial controls and acts in accordance with its aims and objectives
- Upholding our core values
- Championing and promoting the work of HoNC through their networks

As a responsible charity, we take best guidance in upholding our duties and responsibilities as Trustees. The following links provide a full overview.

<http://www.scvo.org.uk/running-your-organisation/good-governance/governance-roles-and-responsibilities/>

The Office of the Scottish Charity Regulator (OSCR) has produced 'Guidance and Good Practice for Charity Trustees'. The document sets out in detail the duties and responsibilities of charity trustees in Scotland.

https://www.oscr.org.uk/media/3621/v10_guidance-and-good-practice-for-charity-trustees.pdf

THE COMMITMENT

On average, each Board member would be expected to undertake the following:

A minimum of [12] x Board meetings held per annum commencing 7.30pm for approximately 1.5 hours duration plus (Held in Newhaven, Edinburgh, however during Covid, meetings are being held virtually) - preparatory reading circulated in advance.

- 1 x annual strategy or training day
- 1 x Annual General Meeting
- Attend occasional Sub Group Meetings as agreed. There is an expectation that trustees will take board ownership of one strategic theme or facet of organisation.
- Fulfil an ambassadorial role while meeting new contacts and networks.

WHAT YOU CAN EXPECT TO ACHIEVE IN RETURN

As a trustee, you will be able to make a real difference to a vibrant, local organisation that aims to provide much-needed, age-friendly spaces and improve community wellbeing. You will experience the stimulation of working alongside other like-minded organisations and charities. You will face the challenge of helping bring the plans to fruition and the excitement of seeing them flourish. You will also feel the sense of satisfaction as The Heart beats with community activity.

Contact Judy Crabb at judy.crabb@heartofnewhaven.co.uk

or

Christine McDerment at christine.mcderment@heartofnewhaven.co.uk

Heart of Newhaven Community SC049919